



## Outreach Draft Itinerary

Below you'll find a draft plan for an outreach session based on one class. Please email [museums.education@southampton.gov.uk](mailto:museums.education@southampton.gov.uk) or phone 023 8083 2810 for more information.

### Plan

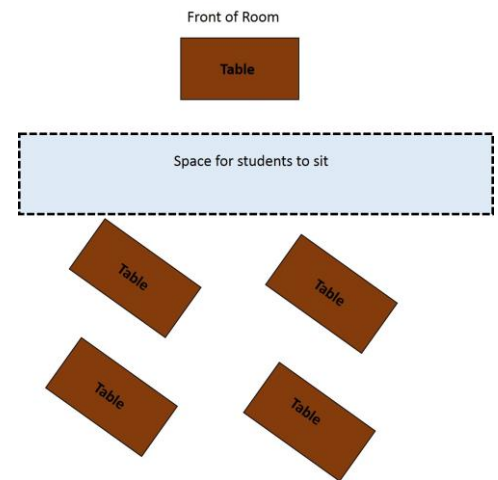
**8.30am-** Facilitator arrives in reserved car space and reports to reception.

**8.30-9am-** Set up time. If possible, could the room be ready as outlined below.

**9am-10am-** Outreach session

**10am-10.30am-** Pack up

**10.30am-** Depart



### Costs

The costs below are based on a single session for a school 30 miles from SeaCity Museum. All costs are inclusive of VAT.

| Item                       | Cost        |
|----------------------------|-------------|
| Outreach Session           | £100        |
| Travel time (per hour)     | £10         |
| Mileage cost (per mile)    | £0.45       |
| <b>Estimate Total Cost</b> | <b>£120</b> |

